

Historical Researcher Internship

(Remote Mentoring and Supervision).

Ref: FNGCMGR002-VS Closing Date : Open till filled.

About American Recovery Trust Corporation

The corporation was established in September of 2019 as a 501(c)(3) corporation. The corporation's primary mission is to collect and distribute funds to descendants of enslaved Americans, Funds will be available to qualifying descendants for programs and services that will improve their lives including but not limited to education, housing, health services, nutrition business, returning citizens support, legal support, addiction rehabilitation, behavioral counseling, daycare, eldercare, and others. Fund sources are donation primarily from corporations that used or profited from slavery.

We offer interns meaningful responsibilities and experience

Duties and Responsibilities

Identify corporations and organizations that used slaves or profited from slavery from primary documents in historical federal, state, city and private collections.

Research the locations of the collections and contact information and websites, when possible, of these historical collections.

Create a database of information collected.

Private additional historical research when requested.

Requirements

Proficient with MS Office Word and Excel.

Excellent communication skills, both verbal and written.

Strong people skills. Ability to listen and compromise,

Excellent organizational skills.

Ability to meet deadlines.

Ability to work independently and research solutions and strategies with minimal supervision.

Capable of having remote supervision via Skype.

Preferred:

Majors in History, African American Studies, or have a passionate interest in these areas. Able to host virtual meetings: Zoom, Facetime, WeChat, Skype or others.

Compensation: Intern applicants willing to accept unpaid positions will be given priority consideration.

Contact: Submit resume to Ron@americanrecoverytrust.com with cover letter stating most relevant courses completed and monthly payment desired or willingness to accept unpaid position.